Annual Quality Assurance Report
(2017-2018)

Submitted by,

Internal Quality Assurance Cell

Satyaniketan's

Adv. Manoharrao Nanasaheb Deshmukh

Arts, Science & Commerce College, Rajur.

Tal. Akole, Dist. Ahmednagar, Maharashtra-India.

Pin - 422604.

TRACK ID - MHCOGN10693

Submitted to

National Assessment and Accreditation Council (NAAC)

Bangalore

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the Year: **2017-2018**

1. Details of the Institution

1.1 Name of the Institution

> Adv. M. N. Deshmukh Arts, Science and Commerce College Rajur.

1.2 Address Line 1

> Near Tribal Development Office

Address Line 2

> Tal-Akole, Dist-Ahmednagar

City/Town

> Rajur

State

> Maharashtra

Pin Code

> 422604

Institution e-mail address

> mndcollegerajur@gmail.com

Contact Nos.

> 02424251080

Name of the Head of the Institution:

> Dr. B. S. Deshmukh

Tel. No. with STD Code:

02424251080

Mobile:

9822599091

Name of the IQAC coordinator:

Dr. B. K. Tapale

Mobile:

9860924147

IQAC e-mail address:

iqacmndcollege@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

MHCOGN10693

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

EC (SC)/28/A&A/24.2 dated 30-10-2017

1.5 Website address:

www.mndcollegerajur.org

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	--	2004	2004-2009
2	2nd Cycle	A	3.07	2017	2017-2022

1.7 Date of Establishment of IQAC: DD/MM/YYYY

November 2017

1.8 AQAR for the year *(for example 2017-18)*

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2016-17submitted to NAAC on 12-10-2011*)

   i.   AQAR _____ _____ (05/03/2017)
   ii.   AQAR_____ _____ (05/03/2017)
  iii.   AQAR_____ _____ (05/03/2017)
  iv.   AQAR_____ _____ (05/03/2017)
   v.   AQAR_____ _____ (05/03/2017)
  vi.   AQAR _____ (07/09/2017)
  vii.   AQAR _____ (29/12/2018)

1.10 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes [√] No ☐

Constituent College   Yes ☐ No ☐

Autonomous college of UGC   Yes ☐ No ☐

Regulatory Agency approved Institution   Yes ☐ No [√]

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [√] Men ☐ Women ☐

          Urban ☐ Rural ☐ Tribal [√]

Financial Status Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

      Grant-in-aid + Self Financing [√] Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts [√] Science [√] Commerce [√] Law ☐ PEI (Phys Edu.) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) .

1.12 Name of the Affiliating University *(for the Colleges)*

Savitribai Phule Pune University Pune.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

University with Potential for Excellence   UGC-CPE

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   √   DST-FIST   √

UGC-Innovative PG programmes   Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers   08

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   01

2.4 No. of Management representatives   02

2.5 No. of Alumni   01

2. 6 No. of any other stakeholder and
   Community representatives   01

2.7 No. of Employers/ Industrialists   --

2.8 No. of other External Experts   --

2.9 Total No. of members   14

2.10 No. of IQAC meetings held   04

2.11 No. of meetings with various stakeholders: 02   No. Faculty   05

Non-Teaching Staff Students   1   Alumni   1   Others   --

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 00   International -- National -- State -- Institution Level --

(ii) Themes   --

2.14 Significant Activities and contributions made by IQAC

> ▶ IQAC recommended improvements in infrastructural facilities of the various Departments in academic year 2017-2018.
> ▶ Encouraged faculty members to participate in various Conference/Seminars.
> ▶ Planning of Academic and Research activities.
> ▶ IQAC guided to faculty members for taking Minor Research Project from various funding agencies.
> ▶ IQAC monitored the teaching and learning activities.
> ▶ IQAC guide the faculty members for CAS.

2.15 **Plan of Action by IQAC/Outcome**

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
National and State Level Seminars to be organized by Various Departments	**Hindi Department organized National Seminar on आदिवासी साहित्य विमर्श on 16th & 17th February 2018.**
Soft Skills Development Programme	**Soft Skills Development Programme was organized in college for third year degree students.**
Arrange PTA meetings	PTA meetings were organized on 7th January 2018, and 18th March 2018 in the College.
To Organize State Level Elocution and Debating Competition	**Organized State Level Elocution competition Late Dr. Madhavrao Digamber Umami on 21/12/2017 Organized State Level Debating Competition on "Late Honaji Kondar" on 22/12/2017**
Organize Study tours	**Department of Science organized study tour on 17/01/2018 to 18/01/2018 and visited to Sandoz Pharma Pvt. Ltd. Mahad, Raigad. and Geography (Rajur-Nashik-Wani-Saputara) tour on27/02/2018. Botany & Zoology Department organized study tour (Kolhapur-Ganpatipule-Derwan-Koyananagar-Alandi) on 07/02/2018 to 10/02/2018**
Guide students for Avishkar Competition	**Four students were participated in Orientation workshop on Avishkar Competition 2017.**
Hindi Din	**Hindi Din Celebration in College on 14/09/2017 auspicious hand Mr.Avinash Rathod**
Conduct Term-End examination	**Term End examination is conducted from 14/11/2017 to 24/11/2017**
Organize Special Camp of NSS students in adopted village	**A special camp of N.S.S. students was organized in adopted village during 25/11/2017 to 01/12/2017 at Shelad, Tal-Akole.**
Organize Annual Sports Competitions	**Annual Sports competitions were arranged during 27/01/2018 to 29/01/2018.**
Arrange Annual Gathering and Prize Distribution Ceremony	**Annual Gathering was organized on 30/01/2018 and Prize Distribution ceremony was organized on 02/02/2018.in presence of Lok Kavi Prashant More**
Arrange Meetings of Alumni Association	**The meeting of Alumni Association were arranged in college on 15th December 2017 and 13th February 2018**
Arrange Guest Lectures for various subjects	**Prof. K. B. Naikwadi (Akole College), Dr. Ashok Datir and Dr. Takte Sanjay (Akole College), Dr, Wagh B. D.(B.S.T. College Sangamner), Prof. Gopal Bub, Prof. Rajesh Gade (Akole College),**

	Prof. Wavale Surindar, Prof. Sabale N. S. (Akole College) delivered a lecture for Science, Arts & Commerce students.
Science Association	**Science Association was Inaugurated by auspicious hands of Prof. Shrihari Pingale from Sangamner College.**
Arts Association	**Association was Inaugurated by auspicious hands of T. N. Kanawade (Secretary, Satyaniketan)**
Department of Botany	**Department of Botany make a survey of campus flora**
Organize Extension Activities	▸ **Swachha Bharat Abhiyan in Rajur town.** ▸ **Nirbhay Kanya Abhiyan.** ▸ **Anti-Ragging Implementation Campaign.** ▸ **Women Empowerment Campaign.** ▸ **Tree plantation by NSS volunteers and NCC cadets along with faculty members.** ▸ **Rally on AIDS awareness.** ▸ **Blood Donation on 24/01/2018** ▸ **Rakshbandhan Celebration.** ▸ **Cleanliness Campaign on Mahatma Gandhi Jayanti on 2nd October 2018.** ▸ **Disaster Management Training in college campus.**

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☑   Syndicate ☐   Any other body ☐

Provide the details of the action taken

> The AQAR was placed before the Management. After the discussion the Management approved the AQAR of 2017-2018

Part – B
Criterion – I

1. Curricular Aspects

1.1   Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD		--	--	--
PG	1	--	--	--
UG	3	--	--	--
PG Diploma		--	--	--
Advanced Diploma		--	--	--
Diploma		--	--	--
Certificate		--	--	--
Others		--	--	--
Total	4	--	--	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:
▸   Our college is following the curriculum of Savitribai Phule Pune University.
     University restricts the Academic Mobility of students.

PATTERN	STREAM	CLASS
SEMESTER	SCIENCE	S.Y.B.Sc. T.Y.B.Sc. M.Sc.
TRIMESTER	--	--

ANNUAL	ARTS SCIENCE COMMERCE	F.Y.B.A. S.Y.B.A. T.Y.B.A. F.Y. B. Sc. F.Y.B.Com. S.Y.B.Com. T.Y.B.Com.

1.3 Feedback from stakeholders* Alumni [√] Parents [√] Employers [ ] Students [√]
   (On all aspects)

   Mode of feedback   :   Online [ ] Manual [√] Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nil

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
30	25	05	-	00

2.2 No. of permanent faculty with Ph.D. | 11 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	00	00	00	00	00	01	00	01	00

2.4 No. of Guest and Visiting faculty and Temporary faculty | 11 | | 03 | | 08 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	13	25	11
Presented	--	06	--
Resource Persons	--	01	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of interactive methods in classroom.
- Organisation of seminars and workshop.
- Group discussions and question answer.
- Use of LCD, Internet, Multimedia and audio visual aids.
- Use of Charts, Models and Maps.

2.7 Total No. of actual teaching days during this academic year | 210 |

2.8 Examination/ Evaluation Reforms initiated by the Institution
- The student can get Photocopy of answer sheet according to University Rules and Regulations.
- The CCTV Surveillance is made available in Examination office.

2.9 No. of faculty members involved in curriculum | 00 | 00 | 00 |

Restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

89%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
T. Y. B. A.	148	7	64	29	13	76.35%
T. Y. B. Sc.	70	17	31	03	-	72.85%
T. Y. B. Com.	75	5	28	17	2	69.33%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:
The IQAC) contributes to improve the teaching –learning process in the following way:

- Actively participate in every event of the college including seminars / conferences conducted by various Departments.
- Vigilant for timely instructions and directives of NAAC, UGC, BCUD (Savitribai Phule Pune University, Pune) etc.
- Preparation and submission of AQAR.
- IQAC plays a vital role in the quality enhancement and sustenance of the teaching- learning process by giving directions and constant encouragement to the faculty members and students.
- It promotes research and consultancy and develops advanced state of infrastructure, to undertake Minor/Major Research Projects to enhance the research abilities.
- Encourages the faculty to attend various programs organized by the University and other National agencies.
- IQAC develop Central Processing Unit.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	1
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Short Term Course	3

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	00	00	00
Technical Staff	00	00	00	02

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ▶ IQAC inspires the research culture among the faculty members.
- ▶ They are encouraged for research projects to tap funds from various funding agencies.
- ▶ Regular Interaction with faculty members for sensitizing them about research schemes, revised guidelines/ directives of funding agencies.
- ▶ The faculty members are also motivated to actively participate in different levels of seminars, conferences and workshops.
- ▶ Rs. 10000/- is sanctioned for Minor Project for faculty members.

3.2   **Details regarding major projects**: **Nil**

	Completed	On-going	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3   **Details regarding minor projects**: **Nil**

	Completed	On-going	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4   **Details on research publications:**

	International	National	Others
Peer Review Journals	23	08	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	07	--	--

3.5 Details on Impact factor of publications:

Range 0.421 to 6.177   Average 4.52   h-index 00   Nos. in SCOPUS 00

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations: **NIL**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published   i) With ISBN No. | 00 | Chapters in Edited Books | 05 |

ii) Without ISBN No. | 00 | | 00 |

3.8 No. of University Departments receiving funds from

UGC-SAP | -- | CAS | -- | DST-FIST | -- |

DPE | -- | DBT Scheme/funds | -- |

3.9 For colleges   Autonomy | -- | CPE | -- | DBT Star Scheme | -- |

INSPIRE | -- | CE | -- | Any Other (specify) | -- |

3.10 Revenue generated through consultancy | Nil |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	1	--	--	--
Sponsoring agencies	--	UGC	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons | 06 |

3.13 No. of collaborations   International | 00 | National | 00 | Any other | 00 |

3.14 No. of linkages created during this year | 00 |

3.15 Total budget for research for current year in lakhs:

From funding agency | 00 | From Management of University/College | 00

Total | 00

3.16 No. of patents received this year

Type of Patent		Number
National	Nil	Nil
	Nil	Nil
International	Nil	Nil
	Nil	Nil
Commercialized	Nil	Nil
	Nil	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
    Of the institute in the year: **NIL**

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
    who are Ph. D. Guides | 04
    and students registered under them | 00

3.19 No. of Ph.D. awarded by faculty from the Institution | 00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | 00   SRF | 00   Project Fellows | 00   Any other | 00

3.21 No. of students Participated in NSS events:

University level | 00   State level | 00

National level | 00   International level | 00

3.22 No. of students participated in NCC events:

University level | 00   State level | 00

National level | 02   International level | 00

3.23 No. of Awards won in NSS:

University level | 00   State level | 00

National level [00]   International level [00]

3.24 No. of Awards won in NCC:

University level [00]   State level [00]

National level [00]   International level [00]

3.25 No. of Extension activities organized

University forum [00]   College forum [02]

NCC [06]   NSS [08]   Any other [05]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Extension Activities
 	
Spatial Camp of NSS at adopted Village- Shelad
	▶ Swachha Bharat Abhiyan in Rajur town.
	▶ Tree plantation by NSS volunteers and NCC cadets along with faculty members on 1st July 2017.
	▶ Rally on AIDS awareness
	▶ Blood Donation Camp organised by NCC, NSS and SDO on 24th January 2018.
	▶ A spatial camp of NSS was arranged at adopted village, Shelad, Tal- Akole, Dist- Ahmednagar from 25/11/2017 to 01/12/2017
	▶ Tree plantation in the adopted village.
	▶ Lectures are conducted on various issues like
	  i) Disaster management
	  ii) Rural Literature
	  iii) Youth and Higher education.
	  iv) Yoga and Health.
	  v) Environmental Awareness.
	  vi) Challenges in front of Youth.
	  vii) Personality Development.
	  viii) Women Empowerment.
	  ix) Save Child Girl.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12.5 Acres	--		--
Class rooms	18	00	Management of the Institute, Affiliating University and UGC	18
Laboratories	09	00	Management of the Institute, Affiliating University and UGC	09
Seminar Halls	01	00	Management of the Institute, Affiliating University and UGC	01
Meeting Hall	01	00	Management of the Institute, Affiliating University and UGC	01
No. of important equipment's purchased (≥ 1-0 lakh) during the current year.	00	03	258000	03
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

> ▶ There are 8 PC's available in the administration office. These PC's are connected with internet facility.
> ▶ A Broadband connection is available.
> ▶ The institution has LAN facility with 2 switch 10 by 100 mbps.
> ▶ The library has 3 computers.
> ▶ Library is also connected with broadband facility.
> ▶ This facility is avail for document delivery system/inter-library loan etc.
> ▶ It has availed INFLIBENT facility.
> ▶ Xerox machine facility is available for students.

▶
▶
▶
▶

4.3 **Library services:**

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7537	848160	09	1620	**7546**	**849780**
Reference Books	9741	1855753	954	226191	**10695**	**2081944**
e-Books	--	--	--	--	**--**	**--**
Journals	265	139857	32	17052	**297**	**156909**
e-Journals	1	5000	1	5900	2	10900
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	50	4000
Others (specify)	--	--	--	--	--	--

4.4 **Technology up gradation (overall)**

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Depart-ments	Others
Existing	94	02	94	03	01	01	17	10
Added	15	-	-	-	-	-	-	-
Total	109	02	109	03	01	01	17	10

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

All the departments are well-equipped with computers, internet and printers. The library, Examination Section is connected with LAN. The scholarships and examination forms are filled up online. Students are provided free internet access in departments and the library.

4.6 Amount spent on maintenance in lakhs:

i) ICT ₹.1390069/-

ii) Campus Infrastructure and facilities ₹.1210863/-

iii) Equipment's ₹.1192070/-

iv) Others ₹.761817/-

Total: ₹.**4554819/-**

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC Organized lectures related to Student Supportive Services for quality enhancement.
- IQAC collects feedback from students on various support services available in the college which were duly considered for enhancement of quality.
- Feedback of students on all the available programmes is made available to the Principal and management through IQAC for quality improvement.

5.2 Efforts made by the institution for tracking the progression

- IQAC arranged the Faculty Meeting for Student Progression & guided them.
- Each Department maintains the results of the students.
- The interactions with students throughout the academic year and after the declaration of results help the faculty members to track the progression of the students.
- A review of student's progression is taken during the meetings of the IQAC.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1249	46	-	-

(b) No. of students outside the state

00

(c) No. of international students

00

Men

No.	%
725	55.98

No.	%
570	44.015

Women

Last Year (2016-2017)						This Year (2017-2018)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
86	66	911	195	00	**1258**	165	60	891	179	00	**1295**

Demand ratio: -   1:1   Dropout %:- 4%

5.4 **Details of student support mechanism for coaching for competitive examinations (If any)**

> ▸ College had started Competitive Examination Cell under which special lectures are organized to guide students regarding the preparation of competitive examinations.
> ▸ Library facility made available for competitive examination to students.

No. of students beneficiaries | 05 |

5.5 No. of students qualified in these examinations

| NET | 00 | SET/SLET | 00 | GATE | 00 | CAT | 00 |
| IAS/IPS etc. | 00 | State PSC | 00 | UPSC | 00 | Others | 10 |

5.6 **Details of student counseling and career guidance**

> ▸ The College has established Counselling Cell and Placement Cell which guide the student.
> ▸ Teaches provide special guidance about career at departmental level.

No. of students benefitted | 05 |

5.7 Details of campus placement: The College is situated in Tribal hilly and remote area so no industry Or organization visits.

On campus			*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	**13**

5.8 **Details of gender sensitization programmes**

> ▸ At the beginning of every academic year Principal conduct 1st meeting with all new student and given an orientation on gender sensitization along with other areas of concern.
> ▸ The college has an Association "Vidyarthini Manch" for girl students which also conduct different programmes on women empowerment in a academic year.
> ▸ A workshop on Personality Development was organized for girl students.
> ▸ A rally to Save Girl Child was arranged in the village adopted by the college.
> ▸ Nirbhay Kanya Abhiyan was conducted by SWO.
> ▸ "Karate Training" is also provided to the girl student.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | 00 | National level | 00 | International level | 00 |

No. of students participated in cultural events

State/ University level | 02 | National level | 00 | International level | 00

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | Nil | National level | Nil | International level | Nil

Cultural: State/ University level | Nil | National level | Nil | International level | Nil

5.10 **Scholarships and Financial Support**

	Number of students	Amount
Financial support from institution	000	000
Financial support from government	988	₹.7926335/-
Financial support from other sources	000	000
Number of students who received International/ National recognitions	Nil	Nil

5.11   Student organized / initiatives

Fairs   : State/ University level | Nil | National level | Nil | International level | Nil

Exhibition: State/ University level | Nil | National level | Nil | International level | Nil

5.12   No. of social initiatives undertaken by the students | 350

5.13 Major grievances of students (if any) redressed: - Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:-

      To uplift downtrodden, backward, tribal, rural and weaker section of Rajur region and to motivate bring out change in the social, educational and economic status and inspire them to uplift their intellectual, moral, scientific and educational level. With this vision Institution has chosen a Sanskrit motto **"Asto ma Sadagamaya"**.

Mission:-

      Mission of the institute/college is to motivate and bring out change in the economic status of helpless and socially deprived Adivasi and Tribal people as well as to inspire them to uplift their intellectual, moral and educational level. We lay down the foundation of higher education among the students to enable them to make use of their knowledge to achieve higher education. We develop scientific attitude among the Tribal students. We made avail the facility to girls who are deprived of higher education after 12th standard. We provide the right kind of leadership in all walks of life. We create awareness on human rights and inculcate social, moral and spiritual values in the people. The Institution helps them to enter into main stream of higher education.

6.2 Does the Institution has a management Information System

- The college has a Management Information System (MIS) in which scholarship, employee establishment and payroll are integrated.
- All the data about the students, staff and library are placed on central server.
- MIS generates various reports that are useful to the Management, Principal and office for further decision making.

6.3 Quality improvement strategies adopted by the institution for each of the following:

    6.3.1 Curriculum Development

- The College is affiliated to Savitribai Phule Pune University, hence the college has very marginal role in developing curriculum.
- The college promotes and provides financial assistance to faculty members for contributing in syllabus restructuring workshops organized by the affiliating university.

6.3.2 Teaching and Learning

- The faculty is recruited, strictly on merit basis.
- Academic calendar drawn up at the beginning of the academic year is closely adhered so that the syllabus is completed in stipulated time, internal evaluations are completed according to schedule and organizational goals are achieved with optimum efficiency and smooth coordination.
- The top management ensures that maximum number of faculty should obtain M.Phil. and Ph.D. degree as the highest degree.
- Infrastructure and learning resources are enhanced and maintained and updated.
- Classrooms, Laboratories and Library are well equipped and furnished.
- Departments of Geography, Science & Commerce organize study tours.
- Objective system of monitoring through continuous evaluation.

6.3.3 Examination and Evaluation

- Evaluation mechanism includes both written tests and other methods of evaluation through projects, seminars, articles and book reviews, quiz etc.
- The affiliating university sets the question papers for all the examinations.
- All the question papers are sent to the examination centre of the college one hour before the examination by the university.
- Term end Annual examination pattern for Arts and Commerce faculty.
- Semester pattern for Science faculty.
- As per University guidelines, college conducts continuous assessment process for examination and evaluation.
- As per the credit-based evaluation system for PG students, we conduct variety of descriptive and objective tests, assignments, open-book test and seminars.

6.3.4 Research and Development

- Teachers are encouraged to publish papers in journals.
- The faculty members participate in Seminars & Conferences at different levels.
- College provide financial assistance to the faculty for attending seminars and conferences.
- College motivate students to participate in 'Avishkar'- a regional research competition of Savitribai Phule Pune University Pune.

6.3.5 Library, ICT and physical infrastructure / instrumentation

To develop and update facilities in library, the college has adopted following strategies :
- The physical infrastructure has been improved.
- 09 text books, 954 reference books. 32 Journals & 01 e-journal are purchased.
- ICT based instruments and computers are purchased and used for computer lab.
- Library functions for 9 hours a day for **272** days.

6.3.6 Human Resource Management

- Faculty members attend Orientation /Refresher programs and Short Term Courses.
- Every year, performance assessment of faculty and staff is done by self-appraisal method (PBAS)
- Faculty members are encouraged to present and publish research papers in reputed journals.
- The heads of the departments after analysing the feedback, Principal give necessary suggestions to the respective faculty member for quality improvement.
- The college also encourages the faculty to attend Seminar/Workshop/Symposia.
- Faculty members are motivated to acquire additional qualifications like M.Phil and Ph.D.

6.3.7 Faculty and Staff recruitment

- The advertisement is approved by Savitribai Phule Pune University and Government of Maharashtra (Joint Director of Higher Education).
- The approved advertisement is publishing in national and state newspaper.
- Candidates are recruited on regular basis through a duly constituted Selection Committee by the University and as per the norms laid down by UGC and Government of Maharashtra.

6.3.8 Industry Interaction / Collaboration

- The Department of Geography, Chemistry, Botany, Zoology and Commerce organized study tours at several places. It's part of syllabi prescribed by BOS.

6.3.9 Admission of Students

- The admissions were made strictly in accordance with the State Government and Savitribai Phule Pune University Pune rules and regulation.
- The prospectus highlights the details of various courses, process of admission, fee structure, facilities, rules and regulations, information regarding various scholarships etc. of the College is prepared every year prior to the commencement of admissions.
- The college has established spatial admission committee for counselling the students.
- Reservation policies are followed strictly as per University and Government of Maharashtra.
- Admission is given on first come first basis in UG and on merit basis.
- Only 20/- rupees charged for admission of Second and Third year students.

6.4 Welfare schemes for

Teaching	▶ PF and Gratuity. ▶ Loans from Employees Cooperative Credit Societies. ▶ 25,000/- are given as emergency for medical treatment. ▶ Duty leaves are given to faculty members for University Examination work, Workshops, Seminars, Orientation Course, Refresher Course and Short Term Course. ▶ Medical leaves are given. ▶ Reimbursement of registration fees for Paper presentation, Workshops and Seminars.
Non-teaching	▶ PF and Gratuity. ▶ Loans from Employees Cooperative Credit Societies. ▶ 25,000/- are given as emergency for medical treatment. ▶ Uniform distribution and washing allowance. ▶ Medical leaves are given. ▶ Reimbursement of registration fees for Workshops and Seminars.
Students	▶ Earn and Learn Scheme is in practice from several years. ▶ Scholarship for students. ▶ Group insurance schemes in collaboration with the Savitribai Phule Pune University, Pune. ▶ Internet facility, personality development, Special guidance Scheme, NCC, book banks, sport facility, hostel facility, food facility, NSS etc.

6.5 Total corpus fund generated | 00 |

6.6 Whether annual financial audit has been done   Yes | √ | No | |

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Management and Principal
Administrative	No	-	Yes	Management and Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes | √ | No | |

For PG Programmes   Yes | √ | No | |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Old question papers are made available on website.
- Photocopies of answer sheet are provided to the student as per demand.
- Various certificates are provided to the student as per requirement.
- Hall tickets are provided to the student before starting the examination.
- Timetable and schedule of examination is display before one month.
- CCTV surveillance in Examination Section of the college.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

The alumni of the college contribute to the development of college & also contribute in academic planning of the institution.

6.12 Activities and support from the Parent – Teacher Association

- Parent- Teacher meeting is conducted every academic year.
- The college organized "Palak Melawa".
- Oral suggestions and feedback is also taken from the parents.

6.13 Development programmes for support staff

- Laboratory safety workshop is organized for lab assistant and lab attendant on the occasion of Science Day
- Computer training is provided to the administrative staff by expert.

6.14 Initiatives taken by the institution to make the campus eco-friendly

College has undertaken various eco-friendly measures such as

- Tree-plantation.
- Digitalization of record.
- E-mail and short message service (SMS) for office communication.
- College web site for communication with employees and students
- Dustbins on the campus.
- Cleanliness and sanitation

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> ▶ Students are encouraged to participate in various activities and guide them to present their innovative ideas.
> ▶ All faculty members make use of ICT for effective teaching process.
> ▶ Language Lab is used for developing communication skills of the students.
> ▶ The focus has been given on competence, skills development and character building of the student. This is done through academic work with a special focus on skills and values. The skill components included in all the UG and PG Programmes.
> ▶ Soft Skill development programme is organized for students.
> ▶ Study Tours and Field visits are organized by different Departments to give real life experience of the syllabus they study.
> ▶ Brainstorming, debates, quizzes, presentations cultural activities are used to teach innovatively.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

> ▶ All the Academic, Co-curricular and Extra-curricular activities are organized by different Departments at the beginning of the Academic year.
> ▶ The Principal and Co-ordinator take the review of all the activities.
> ▶ The Principal and Co-ordinator make suggestions to the Head of Department for better improvements.
> ▶ The annual reports of the activities are prepared and presented at the time of Annual Prize Distribution.
> ▶ The college has taken efforts to motivate students to come in large numbers for various special programmes.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> i) **Community Kitchen**
> ii) **Computer Literacy Programme.**

Provide the details in annexure (annexure need to be numbered as i, ii,iii

7.4 **Contribution to environmental awareness / protection**

- Plantation by College Staff, NSS, SWO and NCC Department.
- Organized rally on Pollution free environment by NSS and NCC Department.
- Environmental Awareness is a Compulsory Subject for S.Y.B.A., S.Y.B.Sc. and S.Y.B.Com. Students.
- Digitization of records.
- Dustbins on the campus.
- Cleanliness and Sanitation.
- Conservation of electricity.
- Rain water is used as distilled water in chemistry laboratory for experiments.
- E-mail for communication.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

Strength:

- Use of innovative methods of teaching for quality.
- Excellent growth of students in co-curricular and extracurricular activities.
- High quality academic programmes for students.
- Strong commitment to tribal society, service, social justice, empowerment of women.
- Highly qualified faculty, committed to student welfare.
- Positive and sustained approach to research.
- Supportive Management and Principal who encourages faculty members and students.
- Soft skills development program was conducted for students.
- All required infrastructural facilities are available.
- Library of the college is fulfilling the requirements of the students.
- Earn and learn principle has been developed among students.

Weaknesses:

- Most of the students belong to ST, SC, OBC and Economically weaker background so their educational performance is not quite adequate.
- Limitation of funds by counselling.
- Barrier of language.

Opportunities:

- To start research centre for a few programmes.
- To start career oriented courses.
- To develop tie-up relations with industrial experts.

8. **Plans of institution for next year (2018-2019)**

- To organize the Seminar/Workshop/Conferences
- To undertake Research Project proposal funded by UGC and BCUD, Savitribai Phule Pune University.
- To increase the application of ICT and new techniques for effective teaching.
- To improve the quality in teaching and publication.
- To organize the Alumni Meet
- To organize special camp for NSS funded by University.
- To organize the Study Tours.

Dr. B. K. Tapale   Principal Dr. B. S. Deshmukh
Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

ANNEXTURE –I

Academic Calendar for 2017-2018

TERM I

Week/Month	Activity
1st to 15th June 2017	Admission Process for all programmes
16th June 2017	Date of Commencement of First Term
Last week of June 2017	Principal meet with newly admitted students
1st July 2017 to 7th July 2017	Medical Check up
10th July to 20th July 2017	Inauguration of Art Association, Science Association, Debate and Elocution
Last week of July 2017	Alumni Association Meet.
First week of August 2017	Training Programme for Administrative Staff.
16th August to 30th August 2017	First internal test for all classes
Last week of August 2017	Parent Meet.
10th Sept.2017 to 15th Sept. 2017	State level Debate and Elocution competition
Third week of Sept. 2017	Hindi Din
2nd October 2017	Mahatma Gandhi Jayanti, "Swachata Abhiyan".
11th October 2017	"बेटी बचाओ, बेटी पढाओ"

TERM II

Week/Month	Activity
18th November 2017	Date of Commencement of Second Term
Term End Examination	14/11/2017 to 24/11/2017 F.Y.B.A., S.Y.B.A., T.Y.B.A., F.Y.B.Com.S.Y.B.Com. and T.Y.B.Com.
24/11/2017 to 30/11/2017	NSS Special Winter Camp
1st Dec. to 20th Dec. 2017	Organization of study tour
1st January 2014 to 5th January 2017	Commerce Festival
First week of February 2017	Annual sport competition
Third week of February 2017	Annual Gathering and prize distribution
30th April 2017	Date of Conclusion of Second Term

ANNEXURE- II:

Brief Report on Feedback Analysis on Teaching

The student feedback is taken on curriculum and teaching at the end of every academic year. The IQAC office provides the printed feedback forms to the students. The feedback is taken from all students for analysis.

The various parameters on which teaching is assessed are as follows:

- Communication Skills of Teacher
- Teaching Quality of Teacher
- Academic input, Subject Knowledge,
- Content and Method of Delivery,
- Resourcefulness and Readiness of teacher
- Accessibility and Availability of Teacher in Campus/ Department.

The students are asked to grade teachers on a scale of "A" to 'D", where 'A" being Excellent and 'D' being Average. The students also have to mark 'Best Teacher" teaching the Class. All feedback forms are collected at the end of academic year. The Feedback is then assessed and analyzed by IQAC. The feedback analysis is discussed with the Principal. The suggestions or complaints of students, if any, are brought to the notice of the Principal. The Principal discusses it with the respective teacher and give suggestions for improve the quality.

College girls hostel have a Community Kitchen which is a group of girls who get together to cook. All girls are encouraged to participate in the cooking process. Generally girls cook 2-4 delicious and nutritious meals for themselves.

- Hence one of the goals of our institution is to uplift the tribal and rural students and to empower them through the higher education.
- To bring the tribal and rural students to the main stream of the education.
- To make all round development of the tribal and rural students.
- To impart value based education through the socio- cultural activities.
- To develop personality through higher education.
- To motivate the tribal and rural students towards research and civil services.
- Hence it becomes the mission statement of our institute right from its establishment and so it fore fronted as a vision to prepare them to assume better positions of political, economical, intellectual, artistic and environmental leadership in.
  There is also Provision for wastage food/garbage merged into fertilizer.
  Girls planned the different activities like Rangoli – Competition, New Recipe-Competition, Ganesh chaturthi etc. All the girls actively participate in all activities and they enjoy and share their experience with other girls.

BEST PRACTICE – I

Title: Community Kitchen

1. Goal :

Satyaniketan is a group of workers committed to the cause of the downtrodden in general and the tribal area of the Akole Tehsil in Ahmednagar District in particular on their habitat. The work from its very beginning had an educational thrust, initially, it was the voluntary primary school run in villages and network of 3 boys hostels and a hostel for girls now a net of 2 middle schools and a junior college, a senior college an Ashram School and 22 day care centers for kids of the pre-school age group. The institution believes in working not for but with the people. Naturally the main thrust is education. During the academic year 1993-94 under report in response to a pressing demand of the student community and their guardians and member of public, a senior college was opened at Rajur.

The main objective of the college is to impart higher education to the tribal and backward students who were deprived of it when this college was not available. The college is newly established and at present it has 1508 pupils and almost of them belongs either to the scheduled tribes, scheduled castes and economically backward communities who are now able to persecute their higher education solely because of this college. It has proved to be a "blessing" (boon) to these tribal students.

There is a Late. Anusayabai Nanasaheb Deshmukh Girls hostel in Adv. M. N. Deshmukh College, Rajur for girls students. Satyaniketan Sanstha set up a college for tribal students from tribal areas for higher education in Akole tehsil. Initially the number of students in this college was minimal. However, as the number of girls students increased, the college started residential hostel for girl students for arranging accommodation and boarding for the girls from nearby villages. This hostel facility is free of cost. This hostel was started with renting a room in the village. At the beginning there were only 5 girl students, but now the number of girl students is 100. Initially, the girl students got meals in the hostel canteen itself. Now the system has been changed. The concept of the Community Kitchen is being organized by the College. For this college has created a separate autonomous house, wherein arrangements for kitchen utensils, cupboards to keep utensils, water and gas for cooking. Groups of Girl Students are formed according to their convenience. Each group has 5 to 6 Girl students. This includes students from first year to post graduate course. A woman warden has been appointed as a planter for planning hostel execution. Warden guides the girl students and form groups of girls for make food.

2. The Context:

Students buy their favorite vegetables from the weekend market. They also buy grains. The kitchen utensil has to be taken from home. The college provides electricity and gas cylinders. The Girl students align themselves with their colleagues for two times cooking. While cooking the food they divide all the tasks among themselves. These include cooking food, washing pots, cleaning kitchen utensils after cooking. The Girl students help to all different group members.

In this year 62 girls are admitted in the hostel. Girls are divided into groups. Senior girls are involved into the groups. Senior girl students teach the several recipes with junior girl students and also form the familiar environment among all. The purpose behind living in hostel room and in group is, to help each other to support one another, as well as to know the meaning of Joint Family. Senior girl students help and support the new girl students in the hostel to buy Groceries from any shop of the village.

3. Practice:

The Government Hostel facility for Tribal students for Boys and Girls is available at Rajur. But the intake capacity of the Hostels is inadequate. As a result, most of the students can't get admitted in these hostels. In spite of having strong will for education, such students are depriving of higher education. The Institute Administration realized this fact. For the purpose, the members immediately determined to run a hostel in College campus for such students, having lodging and boarding facilities, in meager expenses. As a result, the students who were deprived of higher education could get their higher education and are brought into the main stream of the country.

4. Evidence :

The community Kitchen concept appears to be useful in the following ways.

1. All the Girl students who have entered the hostel have learned to cooking food.

2. Because of the combined work, there is a sense of brotherhood among them.

3. Since different caste girl students are being cooking together, they have increased national integration.

4. Students can also prepare their favorite foods in this community kitchen collectively.

5. They feel Joint family experience.

6. Girl Students do not waste food and gas.

7. Students have been learned to manage time as they are cooking food together.

8. Students are also interested in the study; as a result they have been successful in examinations. All the girl students in the hostel are passing with good marks. Some students are topper in their classes in the college.

9. This Girl students are participating in various activities in the college during the College Gathering. Some students have also received rewards by participating in the Food cooking Competition on the College Annual Day Function.

10. This has also created a habit of providence among the Girl students.

11. Some students' parents having poor financial condition, so such Girl students participate in the Earn and Learn scheme of college to cover the cost of their education.

12. Girl Students are helping themselves while making food. This habit is seen growing in them and helping other students of that college in different manners.

13. Girl Students from the hostel are always ready to keep the surroundings clean.

8. **Problems Encountered and Resources Required**

- Lack of trainer for teaching different food recipes.
- Shortage of electricity at night time while cooking foods.
- Students of science department do not get much time to cook in the morning on the day of the demonstration.
- Lack of subsidy for Community kitchen equipments.

Best Practice – II

1. **Title "Computer Literacy Programme."**
2. **Goal**
   Computer Literacy programme was initiated to help all First Year Students who lack the required competency in Computer operating and to improve their efficiency and enhance to help them to in cooperate in their core disciplines and subjects. The outcome was that the students benefitted by this programme.
   The unique feature of this practice is that tribal students could gain Computer Literacy free of cost.
3. **The Context**
Informal, interactive teaching methods are creatively used by student-teachers and the enthusiasm which they radiate in the classroom is an instant success with the learners.
    The impacts of this programme extends beyond academics and has created a sense of togetherness, mutual understanding and has narrowed the divide between the different sections of the student population on campus.

4. The Practice
    In today's modern world, students in tribal areas will not be lagging behind and they are progressing in Science and information technology. With this policy decision, computer

literacy program was started in low and nominal fees in the college. For this, the college has prepared a well-equipped laboratory with the help of Hindustan Petroleum Corporation Ltd. This computer literacy program is being implemented for classes like FYBA / FYBSC / FYBCOM. The curriculum frame has been prepared for this. It includes computer fundamentals, MS Office etc. A professor of the college has been appointed to implement this course. After the student is admitted to the college, this course schedule is announced in month of July. While designing the schedule, the student is given admission in Batch while other subject's lectures are off. The student remains present in a computer laboratory, during his off-period. Once a week, the practical and twice theory lectures are planned. The attendance of students is taken at the time of the session. A computer literacy program is also being implemented for the teacher. For this purpose, a team of teachers is prepared and guided about how to use computers in a 10-days camp. Expert guide's lectures are also organized to enhance interest in computer literacy.

5. **Evidence of Success**
   1. In today's modern times, all things are online. Alternatively, they have to do online works and they are also irrevocable. This initiative is aimed at bringing tribal students to this stream. This gives you the following benefits.

   2. In college, students are not getting problems due to computer literacy and online admission forms are available for online application form.

   3. Practical's which are based on computer practice while practicing science subjects can be easily done by them. Since this computer is being taken in the literacy course of time period, there is no need to give a separate time for computer education to the student.

   4. During the lecture of the professor in the college, the ppt students used by him used to get acquainted quickly. Making a ppt for projects and seminars is easy for the student.

   5. Having information on using the Internet, the student can download the necessary information on the Internet. It also makes necessary references available quickly.

   6. Computer literacy curriculum enhances the motivation of students and teachers, increases self-confidence and adds to personality development.

   7. Due to the availability of nominal rates for the students, there is no financial meltdown. The eligibility for passing MSCIT syllabus has increased.

6. Problems Encountered and Resources Required

- During the practical session facing the lack of demonstration tools.
- Shortage of electricity while demonstrating.
- Since the majority of the students are tribals, they have become less aware about computers.
- Lack of subsidy for Computer related equipment's.
- Lack of Broadband Facility.